Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DHANRAJ BAID JAIN COLLEGE**
Name of the head of the Institution	**Dr M Senthilraj**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**917200071798**
Mobile no.	**9841373433**
Registered Email	**dbjainprincipal@gmail.com**
Alternate Email	**dbjainmca@yahoo.co.in**
Address	**RAJIV GANDHI SALAI,JYOTHI NAGAR,IT CORRIDOR,THORAIPAKKAM**
City/Town	**CHENNAI**
State/UT	**Tamil Nadu**
Pincode	**600097**

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	**11-Jun-2006**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr B Jagadhesan**
Phone no/Alternate Phone no.	**07200071798**
Mobile no.	**9444532133**
Registered Email	**jagadhesanb@gmail.com**
Alternate Email	**dbjciqac@gmail.com**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.dbjaincollege.org/wp-content/uploads/2022/07/aqar_report_2018_2019-1.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.dbjaincollege.org/wp-content/uploads/2022/03/AC_2019_2020-Shift-I.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B+	2.72	2018	16-Aug-2018	15-Aug-2023
2	A	3.11	2013	05-Jan-2013	04-Jan-2018
1	B++	80.15	2005	20-May-2005	19-May-2010

6. Date of Establishment of IQAC	**07-Jul-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
SEMINAR ON ENVIRONMENTAL HYGIENE PERSONAL HYGIENE	01-Aug-2019 1	110
International Yoga Day	21-Jun-2019 1	220
Guest Lecture on	06-Aug-2019 1	210
Independence Day cup Inter Collegiate Volleyball & Kabaddi (Men) Tournament 2019	13-Aug-2019 1	35
Panel Discussion On	13-Aug-2019 1	112
Awareness Programme on Tally & GST	14-Aug-2019 1	80
Aptitude Test 800 students	20-Aug-2019 2	800
150th Gandhiji Birthday Celebrations yathra 100 students participated.	02-Oct-2019 1	100
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant Contributions by IQAC(Max 5 Bullets) ? Panel discussion was organised on Draft National Education policy 2019. ? Faculty Development Programme on Outcome Based Education Designing and Learning was conducted. ? Awareness programmes were organised with the support of NSS. ? Women empowerment cell conducted programme to empowering girls and also many counselling sessions especially for girls. ? Placement cell conducted training programmes for the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize a IQAC seminar on National Education policy	Panel discussion was organised on Draft National Education policy 2019 on 13.08.2019
To conduct Programme for Faculty members on Outcome Based Education	Faculty Development Programme on Outcome Based Education -Designing and Learning on 19/10/2019
To introduce new UG course	BA English has been introduced
Enhancing employability by introducing additional interdisciplinary programmes	Training for Soft skill, communication and public speaking.
More conferences,Seminars and workshops planned	Worshops, seminars and conferences conducted by departments as apart of academic curriculum.
Planned to conduct Awareness programmes	Traffic awareness programmes, Helmet awareness programme and vigilance awareness week were organised with the support of NSS
Planned to conduct women empowerment programmes and counselling sessions.	Empowering girls programme was organised on 23/10/2019. Medical counselling was given to girls on13/12/2019
To implement personality development programs, value added certificate courses & pre placement training programmes	Extracurricular activities were conducted within the campus. Mock interview and aptitude tests were conducted as a pre placement activity.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Council	23-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	19-Jul-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	13-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	With the help of ERP System, the following modules enable college to keep track of Maintenance and reporting of student data Handling inquiries from prospective students Handling the admissions process Enrolling new students and enabling online scheduling Student accounts and financial aid processing (see student financial aid)AutomaticallycreatingclassandteacherschedulesMaintainingrecordsof absences and attendance Handlingrecords of examinations, assessments,marks, grades Academic progression ofstudents Recording communications withstudents Maintaining discipline recordsofstudentsTimelyaccesstostatistical reports. With theimplementation of ERP, StudentsAttendance,Internal marks, Examinationschedules,Semester Examinationapplication form generation,Applicationform submission,onlinetution andsemester examination fees payment andmarks can be accessed by the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision

BCom	40	CA	11/01/2019
BCom	34	AF	11/01/2019
BSc	75	Mathematics	05/01/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCA	Diploma in Cyber Law	19/08/2019	D8	19/08/2019
BCom	Diploma in Tally	19/08/2019	D9	19/08/2019
BCom	Diploma in GST	19/08/2019	D7	19/08/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Cyber Law	19/08/2019	145
Diploma in Tally	19/08/2019	184
Diploma in GST	19/08/2019	62

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science	139
BCA	Computer Applications	132
BCom	Corporate Secretaryship	183
BCom	Cooperation	36
BBA	Management Studies	54
BCom	Information System and Management	28

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

It is an opportunity to share things out in open. Our college collects feedback from the undergraduate and post graduate students. Moreover, the regular feedback can prevent differences of opinion from happening in prior. Feedbacks are basically collected as the basis of improvement. We follow this process of creating protocols to ensure the groundbreaking ideas and knowledge about the leading teaching platform, infrastructure, office, canteen, laboratory, library, administration. The feedback students can grade according to the juncture. Our college collects feedback from parents during the parent Teacher meet. We take suggestions and comments to improve our institution which is given by our parents. The performance of all teaching faculty is appraised at the end of the semester. Self- appraisal paves for two-way communication between the employer and employee. Our college gives a clear picture of employees and evaluation of one's own strengths and weakness. Our principal assesses these with all the faculty members to lift the achieve of the teaching and motivates them to look at the specific areas where to climb to achieve more. The beads analyses with the department and with other faculty about their classroom teaching, to build interpersonal relationship. "Counting down days until the work is done" our college fills all the gaps wherever necessary. The proposal given by the various committees were discussed in the college academic meeting to take necessary steps and actions. Our college board members take essential steps and implement the suggestions to build the welfare of the students. Feedback from parents is collected department wise is during parents-teachers meet at the end of every semester. Every August 15th, Alumni meet is organized and they shared their working experience, industry experience with our students .also we collect the suggestions and feedback to uplift the growth of the students which helps in improving the current and future actions and behaviors.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	CS	190	200	52
BCom	GENERAL	350	656	280
BSc	MATHS	50	15	8
BCA	COMPUTER APPLICATIONS	150	112	64

BSc	VisCOM	30	54	25
BSc	CS	150	165	113
BCom	ISM	50	30	8
BCom	COOP	50	90	39
BCom	AF	70	66	50
BCom	CA	70	45	26
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	751	53	100	25	108

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
108	108	10	10	3	15
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has well-defined students mentoring system at all levels i.e. at Undergraduate and Postgraduate level wherein individual attention is being provided to each and every student. 1. Each class has a Class-Advisor. 2. In Second year the practical subject has a Practical In-Charge. 3. College conducted induction program for 1st year students regarding the Ambience, Facilities of College- Various activities conduct by the college faculties - Examination pattern- Career and Placement Opportunities. 4. At PG level, teachers give one to one guidance to the students for their project work. 5. Skilled development workshops are conducted for employability enhancement of the IInd and IIIrd year students. 6. Teacher gives support in the form of finance, books, and notes bank facilities to the needy students. 7. Advice need based mentoring is done on personal issues of the students. 8. Professional guidance and counselling is also given by professionals, if required. 9. Through various departments, students are sent for Internship. (e.g. M.Com(G), M.Com(CS),Msc Maths,MCA). 10. Placement cell conducts, various guest lectures and workshops for better career opportunities of the students. 11. Classes were taken efficiently with the help of Microsoft Teams, Zoom, Google Meet for all the students during Pandemic.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3434	108	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

108	108	0	14	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	18	SECOND	25/09/2020	09/10/2020
BCom	42	SECOND	25/09/2020	09/10/2020
BSc	58	SECOND	25/09/2020	09/10/2020
BCA	33	FIRST	05/12/2019	24/12/2019
MA	16	FIRST	05/12/2019	24/12/2019
MCA	37	FIRST	05/12/2019	24/12/2019
MCom	83	FIRST	05/12/2019	24/12/2019
MSc	69	FIRST	05/12/2019	24/12/2019
BBA	96	FIRST	05/12/2019	24/12/2019
BCom	36	FIRST	05/12/2019	24/12/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	2700	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.dbjaincollege.org/wp-content/uploads/2019/12/2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
75	BSc	Mathematics	42	41	97.62

90	BSc	Visual Communication	29	28	96.55
58	BSc	Computer Science	147	133	90.48
44	BCom	Information System Mgmt	42	37	88.10
41	BCom	Cooperation	43	41	95.35
34	BCom	Accounting & Finance	68	64	94.12
36	BCom	General	318	314	98.74
42	BCom	Corporate Secretaryship	177	170	96.05
40	BCom	Computer Application	58	58	100
33	BCA	Computer Application	141	140	99.29
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.dbjaincollege.org/wp-content/uploads/2021/08/SSA-_19-20_Final.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	Nil	Nil	Nill	Nil
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR	500000	500000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies

during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Mock Interview Conducted for our Department Students	Department of Computer Science	12/03/2020
Kizhadi engal thaaimadi	Department of Tamil	03/04/2020
Virtual Webinar "You Can Do It!" through ZOOM App	Training Placement	21/04/2020
Online Quiz Awareness on Covid-19	Training Placement	22/04/2020
Online Guest Lecture on Expectation Vs Reality of Students on Employability	Training Placement	23/04/2020
Conducted Inter – Departmental Activity "SPEJAS [Online Aptitude Test]"	Training Placement	22/05/2020
e-Knowledge Quest Aptitude e-Quiz for Higher Secondary Students	Career Counselling And Guidance Cell (CCGC)	22/05/2020
e-Quiz on Accountancy for Higher Secondary Students	Career Counselling And Guidance Cell (CCGC)	31/05/2020
Career Development Program on Commerce	Career Counselling And Guidance Cell (CCGC)	28/01/2019
Interaction Valedictory Session	Department of Management Studies	09/04/2020
RED CARPET ZEE AWARDS	B. Sc Visual communication	01/05/2020
Handling an adolescent Brain- approach for Teachers	Department of Management Studies	24/05/2020
Awareness Programme on "Career Opportunities in Medical Coding"	Training Placement	05/08/2019
Guest Lecture on "YOU CAN DO IT!" and "How to become a Public Speaker"for 2ND 3RD Year UG PG Students.	Training Placement	06/08/2019
Awareness Programme on Tally GST	Training Placement	14/08/2020
Career Development Personality Grooming by	Training Placement	13/09/2019

Ripe and Achievers Academy by Gillette MACH3		
Career Development Personality Grooming by Ripe and Achievers Academy by Gillette	Training Placement	17/09/2019
Soft Skills, Computing Skills, Tally9 GST Training Awareness by Edubridge	Training Placement	24/09/2019
Orientation Screening Programme for Aptitude and Communication Skills Training by Naandi (Mahindra Pride School) For all Final Year All Clear Students	Training Placement	12/12/2019
Personal Grooming (For all UG students)	Training Placement	24/01/2020
Inauguration of Computer Science Association	Department of Computer Science	21/08/2019
Guest lecture on Social Media	B. Sc Visual communication	09/09/2019
Vallalar Vashi vazhviyak muraimaikal	Department of Tamil	18/09/2019
Barathivum Samuga sinthanaivum	Department of Tamil	12/11/2019
Guest Lecture on Media culture and society	B. Sc Visual communication	09/12/2019
"Aspire to Inspire"	Department of Management Studies	08/01/2020
ENTREPRENEURIAL SKILL DEVELOPMENT	Department of Management Studies	09/01/2020
Arthamulla Natpu	Department of Tamil	21/01/2020
Personality Development	Department of Management Studies	09/02/2020
Video Lecture on Boons and Banes of Artificial Intelligence	Department of Computer Science	18/02/2020
Professional Photography	B. Sc Visual communication	23/02/2020
Muththamizh vizha	Department of Tamil	24/02/2020
Technical Session on Networking Concepts	Department of Computer Science	25/02/2020
JAIN IT VISTA (Inter Department Tech Meet)	career Counselling And Guidance Cell (CCGC)	28/02/2020
JAIN TECHNO MEET(State Level Inter Collegiate Technical Meet)	Department of Computer Science	04/03/2020

| Transformation into Professional | Department of Management Studies | 09/03/2020 |
| Awareness Program about TCS-ion Program on Employability Skills to 1st,2nd and 3rd Year Students | Training Placement | 20/04/2020 |

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
PERASIRIYA MAMANI AWARD	PROF. G. SATHYA	TAMILNADU KALAI ILAKKIA KAZHAGAM KAVIGNANAN PATHIPPAGAM	28/02/2019	Teacher
AASIRIYA PANI SEMMAL AWARD	PROF. A. VIJA YALAKSHMIMANAVA R KAMBAR KAZHAGAM MANAVAR KAMBAR KAZHAGAM	MANAVAR KAMBAR KAZHAGAM	16/02/2019	Teacher

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Dhanraj Baid Jain College	Incubation Center	Dhanraj Baid Jain College	Self Grooming-Launch	Beauty Parlour	09/08/2019

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
COMMERCE	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	0
National	Commerce	13	0
International	Computer Applications	1	0
National	Computer Applications	4	0
International	Computer Science	20	0
National	Computer Science	27	0
International	Corporate Secretaryship	2	0

National	Corporate Secretaryship	42	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Computer Science	5

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Nill	0	Nill

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Storage Process in Virtualization for Cloud Computing	Saravanan P	JAC: A Journal Of Composition Theory	2019	2	Dhanraj Baid Jain College,Chennai	1
Conceptual Methodology on Machine Learning and Types of Learning Algorithms	Saravanan P	JAC: A Journal Of Composition Theory	2020	2	Dhanraj Baid Jain College,Chennai	2
Conceptual Methodology on Machine Learning and Types of Learning Algorithms	K Rajasekaran P	JAC: A Journal Of Composition Theory	2020	2	Dhanraj Baid Jain College,Chennai	2

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
The Storage Process in Virtualization for Cloud Computing	Saravanan P	JAC: A Journal Of Composition Theory	2019	2	1	Dhanraj Baid Jain College,Chennai
The Storage Process in Virtualization for Cloud Computing	Saravanan P	JAC: A Journal Of Composition Theory	2020	2	2	Dhanraj Baid Jain College,Chennai
The Storage Process in Virtualization for Cloud Computing	K Rajasekaran P	JAC: A Journal Of Composition Theory	2020	2	2	Dhanraj Baid Jain College,Chennai

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	9	63	175

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

ANTI leprosy Day	NSS	5	120
Observance of Vigilance Awareness Week	NSS	5	250
Rally on Road Safety	NSS, YRC, RRC	5	200
Observance of Rashtriya Ekta Diwas(National Unity Day)	NSS	5	200
PRE-RD Parade Camp	NSS	5	200
70th Anniversary of Geneva Conventions	YRC	5	100
Disaater Management	NSS	5	160
Drug Demand Reduction and Drug abuse prevention	NSS	5	120
Celebration of Constitution day	NSS	50	240
Free Medical Campaign	Indian Red Cross Society	50	200
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Chennai Kabaddi Premier League	FIRST	Organized by JFX Event Management	12
Independence Day Cup, State level inter collegiate volleyball and kabaddi tournament	FIRST	Organized by D. B. Jain college	12
Bertram Memorial State Level Inter Collegiate Kabaddi Touranemtn	FIRST	organized by Loyola College Chennai	12
Kongu Trophy 2019, State level inter collegiate Kabaddi tournament	FIRST	Kongu engineering college Erode	12
Madras University A Zone kabaddi tournament	FIRST	Organized by University of Madras	12
Sister Nivedita Trophy State Level Inter Collegiate	FIRST	organized by Ramakrishna Vidyalaya	12

Kabaddi Tournament			University Coimbatore	
Madras University Inter Zone Kabadi tournament	FIRST		Organized by University of Madras	12
State Level Invitational open kabaddi tournament held at Tiruchendur	FIRST		State Level Invitational open kabaddi tournament held at Tiruchendur	12
Yugam -2020 South India Level Inter Collegiate Kabaddi tournament	FIRST		organized by Kumaraguru Engineering College Coimbatore	12
State Level Invitational open kabaddi tournament	FIRST		organized by Delta Club, Thanjavur	12
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation Campaign	Indian Red Cross Society	Blood Donation	5	200
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Employability Training Programme	Final year Students	Mahendra Pride School	14
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PRACTICAL TRAINING	Industrial Visit	E V P Film city	20/09/2019	20/09/2019	40
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

				participated under MoUs
ICT ACADEMY	27/09/2019	Seminars, Placement,Faculty Development Programmes, Skill Development Programmes		81
Mahendra Pride School	10/08/2019	Employability Training Programme		27
Apollo Shine	01/06/2019	Health Screening, Preventive Medicine, Health Awareness program, Health Insurance id card and First Aid room in Campus		918
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibGenie Library Management Software	Partially	1	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36265	7515536	42	34298	36307	7549834
Reference Books	4187	137590	22	12170	4209	149760

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	331	5	63	0	0	16	31	10	0
Added	5	0	0	0	0	0	0	80	0
Total	336	5	63	0	0	16	31	90	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Viscom media Lab1	https://www.youtube.com/watch?v=eS5TaSDScrg&t=4s
Viscom media Lab2	https://www.youtube.com/watch?v=S7rngxfM_sM&t=56s
Viscom Media Lab3	https://www.youtube.com/watch?v=9O1i3FRjEfE&t=226s
Viscom Media Lab4	https://www.youtube.com/watch?v=GrUOY91soGQ&t=1s
Viscom Media Lab5	https://www.youtube.com/watch?v=cWYHVvuL3-Y&t=34s

Viscom Media Lab6	https://www.youtube.com/watch?v=f4xSUIv k2j0&t=53s

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11	10.7	8	7.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Lecture halls ? Lecture halls assignments are made based on the number of students in each section. ? The college has a planning, building, and maintenance committee made up of members of the management who are in charge of overseeing the lecture hall maintenance, painting, and white washing. ? The lecture halls are kept spotless on a daily basis. Computer laboratories ? Computer laboratories are properly equipped and maintained by a full-time IT team hired by the college to ensure network security, server maintenance, and system security by installing anti-virus software and original software. ? Based on wear and tear, computers and printers are fixed or replaced. ? Practical are conducted in an organised manner in computer labs that are fully equipped with appropriate equipment. There are lab technicians and lab assistants in every lab. Library ? Books, periodicals, newspapers, CDs/DVDs, N-LIST e-resources, journals, cartographic resources, and an e-Question Bank are among the academic materials available at the Library. ? Library services are provided using Library Management Software (LMS) and are monitored by chief librarian and assistants. ? Faculty and students can access Current Awareness Services through Library e-groups (WhatsApp and Google Groups). Sports ? The institution has a state-of-the-art playground facility that meets international standards. ? There are four cricket grounds, as well as football and hockey fields, Volleyball, Kabaddi, and Kho Kho and Tennis courts. ? An indoor table tennis of 6 and shuttle court is available, with maintenance provided by the facility. Canteen ? The Canteen has a RO Plant that provides pure drinking water. ? A generator is available to provide continuous power. ? The management is providing free lunch to all non-teaching staff and technicians. ? The management is also providing free refreshment both session to all teaching and non-teaching staffs. Hostel ? DBJC offers widespread hostel facilities within the campus. We recognize that most of our students leave their homes for the first time. So we endeavour to make the changeover as smooth as possible within the campus, providing a homely environment. ? All the rooms are planned to provide sufficient moving space and plentiful air and light. ? Each hostel has its individual mess providing hygienic and nourishing meals three times a day on a menu cycle suggested in consensus with the students. ? We take all efforts to provide the best of services and amenities within the hostels. ? To make the stay of the students a pleasant one, several events, and celebrations are held within the hostel. ? Various sports clubs have been made for the students to increase their involvement and knowledge. Others ? The colleges different support services are shown near the main entrance. ? College maintenance activities are assigned to staff. ? The campuss greenery is meticulously maintained by skilled gardeners on a daily basis. ? Trained plumbers and electricians are on hand to help with any repairs on campus. ? Cement seats are strategically positioned throughout campus to allow students to relax

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	TNGovt. (SC/ST) , BC,MBC	201	1084625
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skills Paper I (Essentials of Language and Communication skills Essentials of Spoken and Presentation skills	19/08/2019	1370	Department of English, Dhanraj Baid Jain College
Soft skills Paper II (Essentials of Language and Communication skills Essentials of Spoken and Presentation skills	04/12/2019	1370	Department of English, Dhanraj Baid Jain College
Bridge course	22/07/2019	1340	Department of English, Dhanraj Baid Jain College
Language Lab	12/02/2019	840	Department of English, Dhanraj Baid Jain College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Guidance	0	137	0	0
2019	Awareness	0	240	0	0

2019	"Interview Skills" for UG Final Year Students - RIPE in association with Barclays Bank	0	350	0	0
2019	Training on Employability Skill	0	27	0	7
			[View File]()		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Enclosed List	600	379	Enclosed list	60	33
			[View File]()		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.Com	Corporate Sec	University of Madras	MBA
2019	2	B.Com	Corporate Sec	D.B.Jain College	M.Com (CS)
2019	1	B.Com	Corporate Sec	CMA Bhavan ,Egmore, Chennai	CMA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)	
Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	State Level Intercollegiate@ D.B. Jain College	12
Kabaddi	State Level Intercollegiate@ Loyola College	12
Kabaddi	State Level Intercollegiate@ Kongu Engineering College, Erode	12
Kabaddi	A Zone Kabaddi tournament @ University of Madras	12
Kabaddi	State Level Intercollegiate@ Ramakrishna Vidyalaya University, Coimbatore	12
Kabaddi	Madras Intercollegiate@ University of Madras	12
Kabaddi	Chennai Kabaddi Premier League @ JFX Event Management	12
Kabaddi	South India Level Intercollegiate@ Kumaraguru Engineering College, Coimbatore	12
Kabaddi	State Level Invitational Open Kabaddi tournament @ Delta Club, Thanjavur	12
Kabaddi	Intercollegiate@ Alpha Arts and Science College, Chennai	12

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2019	Champion ship	National	1	Nill	II B.A	Santhapa naselvam.P
2020	Particip ated	National	1	Nill	II B.Com	Prathap.D
2020	Particip ated	National	1	Nill	II M.A	Vinoth Kumar .B
2020	Particip ated	National	1	Nill	II M.A	Anandara man
2020	Particip ated	National	1	Nill	I B.A	Viyasamu ni.D
2019	Gold	National	1	Nill	IIB.A	Santhapa naselvam.P
2019	Gold	National	1	Nill	I B.A	Viyasamu ni.D
2019	Gold	National	1	Nill	II B.A	Masanamu thu.L
2019	Gold	National	1	Nill	I.M.A	Anandara man.M
2019	Gold	National	1	Nill	I M.A	Kaveri Udayar

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Dhanraj Baid Jain College conducts Students Election every year to engage students in actively participate in various academic and administrative committees of the institution.It isimportant that they be given the opportunity to express their viewson issues of concern to them in the College. It is equally important that they are listened to and encouraged to take an active part in promoting the aims and objectives of DBJC. DBJC activities are organized under the leadership of elected representatives as per the directives of teaching faculty. The students participate in various Cocurricular and extracurricular activities foster the value of togetherness among the students. This makes friendly atmosphere and nurturing environment with junior and senior showing friendship. The Students union meeting gives an opportunity for the students to share their grievances. The representatives of students union bring the issues to the attention of staff advisors and issues are dealt with appropriate manner. Students' mentor and Students advisor who interact with students Counsellor, HODs, Coordinators and principal are available. The students are free to approach them at any time for grievances redressal. The department conducts regular Parents Teachers meetings program every semester. This provides an opportunity to get feedback from parents and students. We are proud to say that there are no cases registered on ragging and sexual harassment is in the campus during the last five years because of effective leadership by the College Management, Principal and faculty members of the College. Students are encouraged to participate in the academic administrativebodies / committees of the institution. The following are the Students Council participation and they are: Assisting with induction and/or mentoring for new first year students. Work closely with College Management, Principal, Teachers and Parents. Participating in organizing the Sport and Cultural Meets. Coordinationof communicating the information with the fellow students. Supporting the educational development and progress of students Assisting for organizing fundraising events for charity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of DBJC was initiatedwith the aim of instilling a sense of belonging and togetherness even after a year of separation. The Trust Committee Members of DBJC, Principal, Professor i/c, Faculty of all the departments will take part in the annual Alumni Meet of DBJC. Alumni portal has been created in the College website for better interaction with them. Responding to the wishes of the alumni and keeping the welfare of the present students, the Alumni Association meets as often as possible. The Alumni has some towering personalities in its rank and file who are holding position like IPS Officers, State and Central Government Officers, Bank Officers, Cine Actors, Educationists, Industrialists, MLAs, Company Directors of MNCs, etc. The Alumni contributes for the development of the institution by: 1.Guest Lectures in the field of specialization. 2.Resource person for Workshops, Seminars and Conferences. 3.Providing opportunity for Internship and Project for their juniors. 4.Placement support to the students. 5.Career guidance programme for the students.

5.4.2 – No. of registered Alumni:

184

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management are the pillars of the effective functioning of the institution. The Governing Body takes the responsibility of the overall functioning of the Institution. The College Committee constituted by the Governing Body encompasses President, Secretary, Trustee members, College academic administrators, academic council members and Senior Teaching Faculties which takes care of the academic and non-academic duties and responsibilities. The Examination section led by the controller of the examination and additional controller of the examinations along with the five staff members ensure an impeccable examination process. The Principal heads various activities and evolves policies towards institutional vision. The Various departmental heads, coordinators and various committees of the college faculty members have specific roles and freedom to conduct developmental programs. The college supports faculty members to attend and organize seminars/conferences / other quality initiatives. Research has been recognized as an essential component of institutional quality. The college encourages interested faculty members and supports formulation, presentation and implementation of research projects. The easy accessibility of various committees and tutorial system is to contribute a successful participatory govarence, quality assurance and fulfillment of the institutional vision. The college has obtained Autonomy, NAAC Accreditation and ISO certificate, which has helped the faculty members to keep the track with current trends in the educational spectrum and to motivate them towards quality enhancement for

	facing new challenges.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students The College follows the principle of "No capitation and no donation", Issue of application followed by counseling of self-financing streams and admission of students are done purely on a merit basis. 50 fee concession is provided to the Jain students. The admission process is done by the norms fixed by the state government. Students eligible as per the University Norms / DCE Norms are selected on a first-come-first-served basis. Free concession for best sports students at school level is offered. 25 Fee concession for financially backward students is offered. Online registration and admission facility can also be availed.
Industry Interaction / Collaboration	Industry Interaction / Collaboration MOUs have been signed to enhance the academic and technical skills of the students and to develop application-oriented learning. Some of them include MOU with Mahindra Pride school for training students under CSR's youth employability initiative, MOU with Apollo shine foundation which provides a wide range of medical consultation programs for student and faculty, MOU with Eva Stalin IAS academy for training students under career growth initiative, Krishnamacharya Yoga mandhiram to facilitate and develop mutually beneficial study programs, research relationships, and exchange programs. The international academic experts are also invited to the institution as resource persons for conferences, seminars, etc., to share their expert knowledge with the students and faculty.
Human Resource Management	Teaching Faculty Members are recruited by College staff Recruitment committee as per the UGC norms and regulations. HR circulates the ethics and professionalism to be maintained in the campus to all its teaching and non-teaching faculty members It also

	oversees the activities of recruitment, appraisal which includes remuneration, incentives and administer the welfare activities such as providing Employees Provident Fund (EPF), Employee state insurance(ESI), etc. A part of training and development, the HR department collaborates with the Internal quality assurance cell (IQAC) in conducting various faculty development programs and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The Library is housed in an area of 3950 Sq.ft, houses 32,259 textbooks and has access to over 30 lakhs of ebooks of NList source, 98 printed journals, and more than 5000 E-journals from INFLIBNET. The back volumes of journals are maintained. Books for civil service examinations, Banking Recruitment exams, TOEFL, NET, SLET, TNPSC, RRB, etc., are available. The library also conducts programmes such as career guidelines programs and awareness programmes on online sources (NList). The entire examination procedures are computerized including attendance, Internal test marks, and Hall tickets. Administrative Departments are computerized including, admission, fees payment, maintenance of student records, salary bills, and financial statements. The ICT-enabled college premises have a well-distributed Wi-Fi internet facility. Advanced computer laboratories, fully air-conditioned seminar halls, and multiple sports facilities to keep our students engaged and physically fit.
Research and Development	The Research and Development (RD) Cell was established in 2000 as per the decisions taken by the Academic Council. The RD Cell is responsible for assisting the Academic Council in the establishment and promotion of excellence in the Institute's research and development, academic and research training activities. The college encourages the research activities of the faculty members by providing on-duty permissions, rewards for research publications in reputed journals, etc. The Management encourages and motivates the faculties in preparing research proposals and applying for various funding agencies (UGC, ICSSR, DST, etc). Faculty development programme (FDP) organizes various training

		programmes in areas like innovative teaching, pedagogy, research activities, and project - proposal writing, etc.
	Examination and Evaluation	The curriculum is structured with the objective of Outcome-Based Education and Choice Based Credit System. The Orientation Programme and teaching through Interactive Smart Boards in the classroom invoke in classroom learning. Adopted E-learning platform (i.e) Google classroom enables the students to have interest and experienced in online learning. Enhanced smart classroom facilities and projectors are used to ensure maximum productivity. Continuous Internal Assessment consists of two Internal tests, two assignments, seminars, and one model examination along with ICT act programmes. This system helps students to prepare consistently and outshine not only the CIA but also in semester examinations. The assessment process gives enough scope to the students to improve their performance and analyze their progress on a time-to-time basis. E-content is shared with the students to improve their performances. Career-oriented Industrial Exposure Training (IET) with Project work makes the student experience learning beyond to expand the domain knowledge. Excellent guidance is given to the students to participate in conferences, seminars, and symposia. The case study model, industrial visit, Intuitional visit, and value addition through professionals training helps them to meet competence challenges.
	Teaching and Learning	The curriculum is structured with the objective of Outcome-Based Education and Choice Based Credit System. The Orientation Programme and teaching through Interactive Smart Boards in the classroom invoke in classroom learning. Adopted E-learning platform (i.e) Google classroom enables the students to have interest and experienced in online learning. Enhanced smart classroom facilities and projectors are used to ensure maximum productivity. Continuous Internal Assessment consists of two Internal tests, two assignments, seminars, and one model examination along with ICT act programmes. This system helps students to prepare

	consistently and outshine not only the CIA but also in semester examinations. The assessment process gives enough scope to the students to improve their performance and analyze their progress on a time-to-time basis. E-content is shared with the students to improve their performances. Career-oriented Industrial Exposure Training (IET) with Project work makes the student experience learning beyond to expand the domain knowledge. Excellent guidance is given to the students to participate in conferences, seminars, and symposia. The case study model, industrial visit, Intuitional visit, and value addition through professionals training helps them to meet competence challenges.
Curriculum Development	Decentralization and participative management are the pillars of the effective functioning of the institution. The Governing Body takes the responsibility of the overall functioning of the Institution. The College Committee constituted by the Governing Body encompasses President, Secretary, Trustee members, College academic administrators, academic council members and Senior Teaching Faculties which takes care of the academic and non-academic duties and responsibilities. The Examination section led by the controller of the examination and additional controller of the examinations along with the five staff members ensure an impeccable examination process. The Principal heads various activities and evolves policies towards institutional vision. The Various departmental heads, coordinators and various committees of the college faculty members have specific roles and freedom to conduct developmental programs. The college supports faculty members to attend and organize seminars/conferences / other quality initiatives. Research has been recognized as an essential component of institutional quality. The college encourages interested faculty members and supports formulation, presentation and implementation of research projects. The easy accessibility of various committees and tutorial system is to contribute a successful participatory govarence, quality assurance and fulfillment of the

institutional vision. The college has obtained Autonomy, NAAC Accreditation and ISO certificate, which has helped the faculty members to keep the track with current trends in the educational spectrum and to motivate them towards quality enhancement for facing new challenges.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development The college maintains websites that provide updated college information to the students. The IQAC Cell provides guidelines and appropriate training programs for all faculty members and have an effective implementation of academic activities. It also includes an academic calendar, regulation master, purchase module which consists of product master, workflow controller, quotation report, comparative statement, purchase order report, faculty master timetable generation, semester allocation.
Administration	Administration The institution is led by the secretary who is in charge of the growth of the institution. The Principal and co-coordinators lead all academic and non-academic activities. The coordinators monitor the entire operation of the institution and report to the principal. The controller of the examination is an autonomous and directed by controller of examination. All departmental heads reported to the principal relate to their academic matter and class in-charges report to the head of the department. The other academic and non-academic committees are as follows, Board of studies, Academic council and Examination committee
Finance and Accounts	For accounts and finance, the modules available in egovernance are accounts master, bank master, voucher permission, cost category, Ledger wise property, fund transfer, pay bill preparation, tax managements and financial statements.
Student Admission and Support	The Institution Brochure is designed with Course details and enhanced features introduced by the college in all aspects and uploaded on the website. The Institution details are advertised in the leading National

	level newspapers. The execution of the admission process is managed by the software that supports verification of eligibility, student data entry course. Examination fees payment, daily attendance intimation, condonation for lack of attendance, online hall ticket generation, and declaration of results online are done by ERP
Examination	The examination committee is an autonomous body on all matters related to the conduct of the examinations, evaluations, and declaration of results The ERP support team of our college helps to execute the entire examination process. The college website (dbjaincollege.org) online portal is utilized to implement the following activities, hall ticket generation, room map allotment, seating arrangement, and attendance generation. Overall day-wise despatch summary is provided. After evaluation, the results are declared online for the convenience of students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Panel Discussion On "Draft National Education Policy 2019"	Nill	13/08/2020	13/08/2020	112	Nill
2019	Faculty Developmen t	Nill	19/10/2019	19/10/2019	70	Nill

	Programme on "Outcome Based Education –Designing and Learning"					
2019	International FDP on "Global Research Dimension How to Publish Quality Research Articles"	Nill	21/10/2019	21/10/2019	100	Nill
2019	Faculty Development Programme	Nill	24/10/2019	25/10/2019	70	Nill
2019	Kavalar App for Girls SOS	Kavalar App for Girls SOS	20/12/2019	20/12/2019	200	8
2020	Corona Virus Awarness programme held in our college	Corona Virus Awarness programme held in our college	11/02/2020	11/02/2020	30	10
2020	IQAC International Faculty Development programme	Nill	24/02/2020	24/02/2020	82	Nill
2020	Online Webinar FDP on Impact of Covid-19 on Indian Economy and How to Manage our Finance".	Nill	03/05/2020	03/05/2020	95	Nill
2020	Online Webinar FDP on "Opportunities of Indian Companies after	Nill	09/05/2020	09/05/2020	110	Nill

| 2020 | Two Week FDP on"NAAC Awareness Revised | Nill | 11/05/2020 | 24/05/2020 | 66 | Nill |

COVID-19".

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on "Outcome Based Education –Designing and Learning"	70	19/10/2020	19/10/2020	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
108	Nill	62	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual, maternity and sick leave, duty leave for academic purposes, loan facility, increments based on qualifications, HRA, EPF, ESI, facility doctor available inside the campus, gratuity.	Leave benefits, loan facilities, casual, maternity and sick leave, exigency leave if arises, exgratia, EPF. Medical insurance.	50 deduction of fee for Jain students, scholarships, subsidized lunch, Apollo shine medical centre that operates on all working days, Accident Insurance for students, Fees concession for college/district/state/National level sports students, boarding and lodging facility to sports students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Auditor is appointed by the college for verification, cross checking, error of commission and omission to various accounting transactions. The Internal auditor submits the report to the management periodically. It is scrutinized by the Finance manager who is a qualified chartered Accountant. The external Auditor visits the college office twice a year and checks the various books of accounts and then prepares audited Report and statement of Accounts annually which is filed under Team Trust Account, PAN No. UGC Funds like

autonomous grant are verified by the auditor who signs the utilization certificate which is submitted to UGC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Not Applicable	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

5000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Subject Experts from Other Colleges	Yes	Principal, Heads of Dept
Administrative	Yes	Management committee	Yes	Principal, Adminstrative officer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meeting is conducted every semester to ensure the progress of the students, dishonorable behavior of the students inside the campus are immediately brought to the attention of the parents, students with lack of attendance is brought under the notice of the parents.

6.5.3 – Development programmes for support staff (at least three)

Workshop on MS office for non teaching staff, motivation to update the education and technical skills and health awareness programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty development programmes are conducted to improve PSOs , POs and application oriented learning, better documentation principles are being followed, monthly report preparation for all departmental activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	SEMINAR ON ENVIRONMENTAL HYGIENE	01/08/2020	01/08/2020	01/08/2020	110

2019	PERSONAL HYGIENE				
2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	220
2019	Guest Lecture on "YOU CAN DO IT!" and "How to become a Public Speaker" for 2ND 3RD Year UG PG Students.	06/08/2019	06/08/2019	06/08/2019	210
2019	Independence Day cup Inter Collegiate Volleyball Kabaddi (Men) Tournament 2019	13/08/2019	13/08/2019	13/08/2019	12
2019	Panel Discussion On "Draft National Education Policy 2019"	13/08/2019	13/08/2019	13/08/2019	112
2019	Awareness Programme on Tally GST	14/08/2019	14/08/2019	14/08/2019	80
2019	Aptitude Test 800 students	20/08/2019	20/08/2019	21/08/2019	800
2019	150th Gandhiji Birthday Celebrations yathra 100 students participated.	02/10/2020	02/10/2019	02/10/2019	100
2019	APJ Abdul Kalam birthday Celebrations. Inter-Departmental competitions on the Message of Dr.A.P.J.Abdul l Kalam	15/10/2019	15/10/2019	15/10/2019	50

2019	TREE PLANTATION Voluteers-2510 NGO'S	16/10/2019	16/10/2019	16/10/2019	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Career Development Personality Grooming by Ripe and Achievers Academy by Gillette MACH3	13/09/2019	13/09/2019	Nill	234
Career Development & Personality Grooming by Ripe and Achievers Academy by Gillette MACH3	17/09/2019	17/09/2019	Nill	187
"Empowering Girls" Programme	23/10/2019	23/10/2019	128	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
High capacity solar power energy system is used in the hostels and 43 nos. of solar water heaters are installed. The college hostel is fully powered by solar energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	3	3	06/02/2020	3	Drug awareness camp	3 days Orientation programme on Drug Prevention held at UOM. NSS Programme officers of our college Attended	47
2020	3	3	20/02/2020	1	social service	TB Awareness programme held	21
2020	3	3	20/02/2020	1	Weapon Training	To equip NCC Cadets	23
2019	2	1	26/11/2019	1	Social awareness	70th Anniversary of Indian Constitution Day observed	26
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic calendar	03/01/2020	Talks about the admission and withdrawal to a course on campus, code of conduct for the students, rules and regulations of the college, various facilities and activities in the college, information regarding scholarships, academic and co curricular activities.
Code of conduct for Computer Laboratories	26/11/2019	Precautionary methods to be followed when using the equipment in the laboratories and code of

		conduct is given in the handbook.
Value Education	06/12/2019	Value education is provided for final UG students to inculcate self values, self analysis and introspection, moral values, constitutional values, Social values, Aesthetic values, Professional values and Environmental ethical values. It also enlighten the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood donation camp (Youth Red Cross)	27/09/2019	27/09/2019	200
AIDS awareness(Red ribbon club)	18/09/2019	18/09/2019	360
TREE PLANTATION Voluteers-2510 NGO'S	16/10/2019	16/10/2019	25

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus 2. Campus equipped under rainwater harvesting 3. Tobacco free 4. Composting biodegradable waste 5. solar powered geysers in college hostels 6. Fully functional green bag system.7.Precaution steps taken for COVID-19 is spreading our community, stay safe by taking some simple precautions, such as physical distancing, wearing a mask, keeping rooms well ventilated, avoiding crowds, cleaning your hands. Temperature Checking, providing hand sanitizer to employees.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS) BEST PRACTICE 1.Title of the Practice: ON LINE TEACHING METHODOLOGY 2. Objectives of the Practice: • The design of online teaching processes adopted by staff provides best understanding for the students at all levels. • Outcome-based teaching and learning emphasizes the explicit declaration of learning outcomes which identify the tasks students are expected to be able to perform after completing the course, and to what standard. 3. The Context: • The students were given instructions to use the platforms • They were educated to submit assignments to check on the contents uploaded in the classroom • It provides a flexible, empowerment-oriented approach to learning. • Empowerment-oriented approach to learning 4. The Practice: • Every class has a structured timetable and sessions allotted for each subject. • Each student is kept on track by the staff taking the subjects • Attendance through google forms were maintained and intimated to the students • Assessments and assignments were posted through classroom and scores were revealed to the students periodically • Parents teachers meet was conducted

through zoom platform, Google meet and MS Teams for betterment of the students. 5. Evidence of Success: It aimed at equipping learners with the knowledge, competence and orientations needed for success after they leave institution. Hence its guiding vision is that of a competent future citizen. Instruction is thoughtful and adapts to learner needs. Learners are assisted when and where they have challenges and they are given adequate time to achieve mastery. 6. Problem encountered, if any: The only challenge faced during online teaching was reaching few students in remote areas who don't have proper network or had poor network facility. The management took effective steps to let them know about the happenings now and then through Email, Phone and friends. 1. Title of the Practice: RIGHTS AND DUTIES 2. Objective of the Practice: • The Women Empowerment cell aims to empower girl students • Enhance their understanding of issues related to women and to make the college campus a safe place for girls • to address the practical issues related to the welfare and equal opportunities for Women faculty, staff and students. 3. The Context: • With a view to take up women's issues and problems, the cell aims at creating awareness of their rights and duties. • Special counseling sessions are given periodically to take up personal issues problems • With a view to take up women's issues and problems, the cell aims at creating awareness of their rights and duties. • It also provides a platform for women to share their experiences and views regarding their status in the society. 4. The Practice: • Guests from various fields like medicine, martial arts, yoga, motivational speaking, psychologist are invited for regular sessions throughout the year • Competitions exclusively for girls to bring out their skills are conducted once in a year • Empowered training on tailoring courses, embroidery is provided to the interested girls. • Aiming at intellectual and social upliftment of the female students, the cell stands for facilitating women's empowerment through guest lectures, seminars, awareness programs and other welfare activities. 5. Evidence of Success: With a view to take up women's issues and problems, the cell aims at creating awareness of their rights and duties. It also provides a platform for women to share their experiences and views regarding their status in the society. Added to it suggestions for improvement and empowerment among themselves has been given successfully 6. Evidence of Failure: No problem issues were faced by our students meticulous planning and implementation were ensured.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.dbjaincollege.org/wp-content/uploads/2022/05/dbjc-best-practice-2019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS) Distinctiveness of DBJC Our college having policy "NO DONATION NO CAPITATION" for the benefits of downtrodden students of the society. Our college imparts higher education through professionalization. We produce dynamic young stars for tomorrow besides importing professional ethics and human values. We are committed to provide a sustainable and holistic growth that reflects the mission and vision of our college. The college has enabled first generation learners to opt for under graduate programmes, the students who are in doubt about the choice of the programme are counselled so that they can make an appropriate choice. Provision of fees through instalment is also entered as a part of helping the society, the students are also provided with personality skill training and value education. Our college to enhance student's co-curricular activities and to develop the habit of servicing the society, had introduce many clubs like: • Entrepreneurship Development Cell • LEAP Value Education Club • Women's

Empowerment Cell • APJ Abdul Kalam Quiz Club • Earth Lovers Club • Citizen Consumer Club • Jain Cultural Meet Club • Business Park • NSS • NCC • Youth Red Cross • Red Ribbon Club • Yoga Club • Alumni Association The college has well equipped ERP software, that support the Management and Administration in quick decision making to enhance quality in all areas of the institution. Apart from the admission and examination process, various function modules were introduced and expanded upon to meet the requirement of academic, research and co-curricular activities and administrative processes with the support of IQAC. It integrates all framework into a single roof thus making the campus an education hub and "GO GREEN" environment.

Provide the weblink of the institution
https://www.dbjaincollege.org/wp-content/uploads/2022/05/dbjc-distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

The college is having 50 years of existence to meet the down trodden classes of the community with the aim of providing high quality education with the support of stake holders like Alumni, Staff and students. The college is now keen on looking into the modalities for the bifurcation process into School of Arts, School of Commerce and School of Computational studies. This has been planned to move a step ahead to enhance the quality of education and promise an enhanced departmental identity and student learning and also to assure for centre for excellence. The third cycle of NAAC accreditation the college obtained B Plus grade. Management, faculty and students are collectively working by enhancing the quality of education with the motive to achieve "A" grade in NAAC accreditation in the forth coming cycles.