

DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

Jyothi Nagar, Thorapakkam, Chennai – 600 097.



Co-educational Jain Minority Institution

Managed by Tamil Nadu Educational and Medical Trust

Approved by Government of Tamil Nadu

Affiliated to University of Madras : Re-Accredited By NAAC with 'B+' Grade

Department of Commerce (B.Com CA)

Minutes of Board of Studies Meeting for B.Com CA (UG)
under the Autonomous Scheme held at 11:00 a.m. on
11.01.2019 at Dhanraj Baid Jain College, Chennai.

S. No	Name	Signature
1	Dr. S. GURUSAMY	
2	BALASUBRAMANIAM. V	
3	Dr. M. Rajesh	
4	Dr. K. Rajasekaran	
5	P. P. SARAVANAN	
6	Prof. Muthulakshmi	
7	Prof. M. Megala	
8	S. Mazi	

The chairman accorded a warm welcome to all the members of the Board of Studies. As per the Agenda of the meeting, the following are the points were discussed and resolutions made.

1. Introduced **Computerised Accounting** by replacing **Office Automation** in Semester II.
2. Introduced **Programming in OOPS with C++** by replacing **Business Management** in Semester III.
3. Introduced Core Electives in Semester III:
 - a. Business Management
 - b. Insurance and Risk Management
 - c. Elements of Portfolio Management
4. The nomenclature for the subject **Quantitative Analysis for Management** has changed to **Elements of Operations Research** in the second semester
5. Introduced Core Electives in Semester V:
 - a. Entrepreneurial Development
 - b. Basics of Research Methodology
 - c. Logistics Management
6. Introduced Core Electives in Semester VI:
 - a. Computer Applications in Business
 - b. JAVA
 - c. PHP
7. The nomenclature for the subject **Financial Services** has changed to **Elements of Financial Services** in the sixth semester.
8. The nomenclature for the subject **Accounting for Managerial Decisions** has changed to **Management Accounting** in the sixth semester.

DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

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Department of Commerce (B.Com AF)

Minutes of Board of Studies Meeting for B.Com AF (UG)
under the Autonomous Scheme held at 11:00 a.m. on
11.01.2019 at Dhanraj Baid Jain College, Chennai.

S. No	Name	Signature
1	Dr. S. Gurusamy	
2	BACHASU BRAMHIN V	V. Gole
3	Dr. M. Rajesh	Rajesh
4	Dr. K. Rajasekaran	K. Rajesh
5	Dr. P. ABIRAM	Dr. P
6	Dr. E. Viswanathan	E. Viswanathan
7	S. Ganapathy	S. Ganapathy
8	Prof. R. Lavanya	R. Lavanya

The chairman accorded a warm welcome to all the members of the Board of Studies. As per the Agenda of the meeting, the following are the points were discussed and resolutions made.

1. The nomenclature for the subject **Quantitative Analysis for Management** has changed to **Elements of Operations Research** in the second semester
2. Introduced Core Electives in Semester III:
 - a. Business Management
 - b. Insurance and Risk Management
 - c. Elements of Portfolio Management
3. Introduced **Computerised Accounting** by replacing **Office Automation** in Semester IV. Further to state that the Computerised Accounting is 100% practical oriented paper.
4. Introduced Core Electives in Semester V:
 - a. Entrepreneurial Development
 - b. Basics of Research Methodology
 - c. Logistics Management
5. Introduced **Financial Markets and Institutions** by replacing **Marketing Management** in Semester V.
6. Introduced **Financial Reporting** by replacing **Computer Applications in Business - Tally** in Semester VI.
7. Introduced Core Electives in Semester VI:
 - a. Elements of Financial Services
 - b. Financial Statement Analysis
 - c. Indirect Taxation
8. The nomenclature for the subject **Accounting for Managerial Decisions** has changed to **Management Accounting** in the sixth semester.

Minutes of the Board of Studies Meeting

Board of Studies Meeting in B.A. (English Literature) was held on 11.03.2019 at Dhanraj Baid Jain College (Autonomous), Thoraipakkam, Chennai.

Members Present

1. Dr.S.Armstrong - Professor, & Head, Department of English, University of madras.
2. Dr.Samuel Rufus – Professor, Dept. of English , Madras Christian College.
3. Dr.Padmini - Professor, Department of English, Ethiraj College.
4. Prof.Sitharthan - Assistant Professor, Dept. of English, Presidency College.
5. Dr.V.Meena Kumari – Professor, Department of English, Anna Adarsh College.



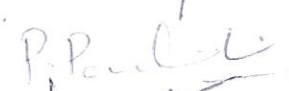


Agenda

To finalize the curriculum and syllabi for B.A. Degree Course in (English Literature) under Choice Based Credit System with effect from 2020-2021 onwards.

Resolutions

1. Resolved to approve the template for B.A. (English Literature) Degree course with effect from 2020-21. (Enclosed in Annexure I)
2. Resolved to approve the total number of credits 143 for UG Degree as stipulated by the University of Madras. (Enclosed in Annexure II)
3. Resolved to approve the curriculum and syllabi for the core, elective and allied papers for B.A.(English Literature) course. (Enclosed in Annexure III)

Signature

- | | | | |
|----------------------|---|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1. Dr.S.Armstrong | - |  | Dr. S. ARMSTRONG, Ph.D.
Professor and Head,
Department of English,
University of Madras,
Chepauk, Chennai-600 005. |
| 2. Dr.Samuel Rufus | - |  | |
| 3. Dr.Padmini | - |  | |
| 4. Prof.Sitharthan | - |  | |
| 5. Dr.V.Meena Kumari | - |  | |

ANNEXURE - I

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS), CHENNAI -97
DEPARTMENT OF ENGLISH
PROPOSED SYLLABUS FOR B.A. DEGREE COURSE IN ENGLISH LITERATURE
SEMESTER I

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART I	Language I	4	3	25	75	100
PART II	Foundation English- I Ripples	4	3	25	75	100
PART III	CORE PAPER I - History of English Literature from 15 th To 17 th Century	5	4	25	75	100
	CORE PAPER II – British Literature from 15 th To 17 th Century	5	4	25	75	100
	ALLIED PAPER I – Social History of England	6	5	25	75	100
PART -IV	SOFT SKILLS-I Essentials of Language and Communication	2	2	25	75	100
	NME – English for Business Communication	2	3	25	75	100

Total No. of Credits: 24

SEMESTER II

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART I	Language II	4	3	25	75	100
PART II	Foundation English- II Ripples	4	3	25	75	100
PART III	CORE PAPER III -History of Literature 18 th To 20 th Century	5	4	25	75	100
	CORE PAPER IV- British Literature from 18 th To 20 th Century	5	4	25	75	100
	ALLIED PAPER II – Literary forms and terms	6	5	25	75	100
PART IV	SOFT SKILLS-II - Essentials of Spoken and Presentation Skills	2	2	25	75	100
	NME - Fundamentals of Academic writing	2	3	25	75	100

Total No. of Credits: 24

FOR THE STUDENTS TO BE ADMITTED FROM 2020-21

PROPOSED SYLLABUS FOR B.A. DEGREE COURSE IN ENGLISH LITERATURE

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS), CHENNAI -97

DEPARTMENT OF ENGLISH

PROPOSED SYLLABUS FOR B.A. DEGREE COURSE IN ENGLISH LITERATURE

SEMESTER III

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART I	Language III	6	3	25	75	100
PART II	Foundation English- III Vibrations	4	3	25	75	100
PART III	CORE PAPER - V - Myth and Literature	6	4	25	75	100
	CORE PAPER - VI - American Literature	6	4	25	75	100
	ALLIED PAPER - III - English For enhancing employability	6	5	25	75	100
PART IV	NME – Film and Literature	2	3	25	75	100
	SOFT SKILL -III - Personality Enrichment	2	3	25	75	100

Total No. of Credits: 25

SEMESTER IV

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART I	Language IV	6	3	25	75	100
PART II	Foundation English- IV Vibrations	4	3	25	75	100
PART III	CORE PAPER - VII - Introduction to English Language and Linguistics.	6	4	25	75	100
	CORE PAPER - VIII - Women's Writings in English in Translation	6	4	25	75	100
	ALLIED PAPER - IV - Environment and Literature	6	5	25	75	100
PART IV	NME - Environmental studies	2	2	25	75	100
	SOFT SKILL-IV - Computing skills	2	3	25	75	100

Total No. of Credits: 24

FOR THE STUDENTS TO BE ADMITTED FROM 2020-21

PROPOSED SYLLABUS FOR B.A. DEGREE COURSE IN ENGLISH LITERATURE

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS), CHENNAI -97

DEPARTMENT OF ENGLISH

PROPOSED SYLLABUS FOR B.A. DEGREE COURSE IN ENGLISH LITERATURE

Semester V

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART III	Core Paper – IX William Shakespeare	6	4	25	75	100
	Core Paper – X Indian Literature in English Translation	6	4	25	75	100
	Core Paper – XI Introduction to Literary Criticism	6	4	25	75	100
	Core Paper – XII Introduction to World Classics	6	4	25	75	100
	Elective Paper I – Subaltern Literary Studies	5	5	25	75	100
PART V	Value Education	1	2	25	75	100

Total No. of Credits: 23**Semester VI**

Course Component	Name of the Course	Ins Hrs	Credits	Int. Marks	Ext. Marks	Total
PART III	Core Paper – XIII Recent Writings	6	4	25	75	100
	Core Paper – XIV Children's Literature	6	4	25	75	100
	Core Paper – XV New Literature	6	4	25	75	100
	Elective Paper – II Journalism and Mass Communication	6	5	25	75	100
	Elective Paper – III English for Competitive exams	6	5	25	75	100
PART V	Extension Activities		1			

Total No. of Credits: 23**SEMESTER I + II + III + IV + V + VI****Total No. of Credits 24 + 24 + 25 + 24 + 23 + 23 = 143 Credits**

MINUTES OF BOARD OF STUDIES MEETING B.SC VISUAL COMMUNICATION (UG)

UNDER THE AUTONOMOUS SCHEME HELD AT 12:00 P.M ON 25.01.2019

AT DHANRAJ BAID JAIN COLLEGE

1. DR. S. ANUREKHA
2. DR. L. CHINNAPPAN
3. DR.R. ELANGO VAN
4. ASST .PROF.V. KARTHIK
5. T.BALAJI (VISUAL EDITOR, SUN NETWORK)
6. MANIKANDAN- ALUMNI (REPORTER , POLIMER T.V NETWORK)
7. PROF. M. NARESH KUMAR

HOD welcomed all the members and informed the members about the activities of the department. The syllabus revision agenda was taken up. After a detailed discussion the following resolutions were passed.

1. Resolved to change the nomenclature of the paper "Communication skills" as **Communication skills and theories** and add the following content. [Semester II]

Basic communication models- Lasswell's, Wilbur Schramm, Osgood-Types of Communication. - Berlo SMCR model,. Barriers to IPC. Merits. Improving IPC skills.Group discussion. Aristotle's communication model. Mehrabian, Patterson models. Types of non-verbal behavior. Overcoming cross-cultural communication barriers. Improving communication skills, problem solving skills.

- 2: Resolved to add new unit in "Elements of films." [Semester - III]

Contemporary Indian and Hindi cinema - Fiction and non-fiction (documentary)- Mainstream and off-beat Indian films and directors. Study of acclaimed filmmakers(Satyajit Ray, Adoor Gopalakrishnan, Akira Kurosawa..etc)

3: Resolved to include the following topics in “Television Production” [Semester V]

HDTV, ATSC, DTH and DBV-T. 5.1 sound system, Dolby Digital, DTS, Dolby atmos and Auro. Multi Camera Setup, OB Van.

4: Resolved to include the following in “Media, culture and society” [Semester V]

Media determinants, Manufacturing consent, Gate keeping and Agenda -setting theories. Prime time, TRP, Target audience. , Impact of reality shows social media and smart phones .Yellow Journalism and paparazzi (case studies).

5: Resolved to change the name of the paper “Basic photography” as “Photography” and add the following content. [Semester IV]

Colour temperature. White balance. Different types of photography.

Digital darkroom requirements. Computer, scanner, display monitors, printers, software-RAW, Adobe photoshop, Media Pro 1. Image editing- cropping, framing, manipulation of digital image (contrast, colour saturation..etc)- special effects, DI

6: Resolved to add the following content in “Media organization” [Semester VI]

Event management. Client searching- types- Business meetings, charitable organization, fundraising, film and music album promotional events. Event managers.

7: Resolved to add a new unit in “Advertising ” [Semester III]

Advertising campaign-from conception to execution. Health awareness campaigns,Rallies,Human chains,Press meets. Campaign strategies. PR skills.

Suggestions recommended by BOS members

- Instead of having four language papers in Second year, four core papers can be included. Subjects such as Media aesthetics, Film appreciation, Human Communication, writing for the media, Script writing, Story board preparation can be part of the new core papers in the second year.
- Area of Specialization in the final year should be mentioned in the degree certificates which may have unique value.
- Skill-based subjects like Anchoring & Presentation, News Presentation, acting, miming, VJ and DJ can be added as an allied subject.
- A separate unit (Campaigning strategies) can be added to the already existing Advertising paper.
- The course can be upgraded by adding more practical oriented papers/ programs which will enable them to gain employment in the contemporary media industry.

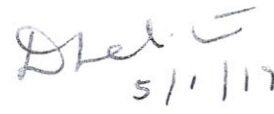



The meeting ended with vote of thanks by Dr. Elangovan.R.



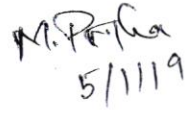
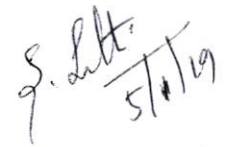
Dhanraj Baid Jain College (Autonomous), Chennai – 600 097.

**Minutes of the Meeting of the Board of Studies of the Department of
B.Sc.Mathematics on 05.01.2019 at 10.00 a.m.**

The Chairman welcomed the members and informed about the activities of the department. The items with agenda were taken-up one by one and after a detailed discussion the following resolutions were passed.

The Board is resolved to accept and approve the updated syllabus for B.Sc. Mathematics Course unanimously from the academic year 2019 – 2020 onwards.

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
1.	Dr.D.Lalitha Associate Professor & Head Department of Mathematics, Presidency College (Autonomous), Chepauk, Chennai – 600 005	 5/1/19
2.	Prof.T.Subramaniam Associate Professor & Head Department of Mathematics Guru Nanak College, Velachery, Chennai – 600 042.	 05/01/19
3.	Prof.V.Karunakaran - Chairman – BOS HOD, Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	
4.	Prof.T.Muthuvel Assistant Professor, Department of Mathematics Guru Nanak College, Velachery, Chennai – 600 042.	 05/01/19.

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
5.	Prof.M.Puruchothama Nayaki Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	
6.	Prof.N.Vanitha Jothy Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	
7.	Dr.M.Pritha Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	
8.	Prof.S.Suruthi Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	

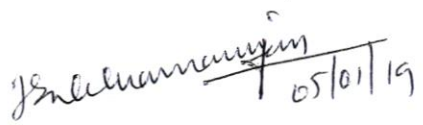
The meeting ended with the Vote of Thanks by Prof.V.Karunakaran.

Dhanraj Baid Jain College (Autonomous), Chennai – 600 097.

**Minutes of the Meeting of the Board of Studies of the Department of
M.Sc.Mathematics on 05.01.2019 at 10.00 a.m.**

The Chairman welcomed the members and informed about the activities of the department. The items with agenda were taken-up one by one and after a detailed discussion the following resolutions were passed.

The Board is resolved to accept and approve the updated syllabus for M.Sc. Mathematics Course unanimously from the academic year 2019 – 2020 onwards.

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
1.	Dr.D.Lalitha Associate Professor & Head Department of Mathematics, Presidency College (Autonomous), Chepauk, Chennai – 600 005	 51/1/19
2.	Prof.T.Subramaniam Associate Professor & Head Department of Mathematics Guru Nanak College, Velachery, Chennai – 600 042.	 05/01/19
3.	Prof.V.Karunakaran - Chairman – BOS HOD, Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	
4.	Prof.T.Muthuvel Assistant Professor, Department of Mathematics Guru Nanak College, Velachery, Chennai – 600 042.	 05/01/19

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
5.	Prof.M.Puruchothama Nayaki Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	M. Puruchothama Nayaki
6.	Prof.N.Vanitha Jothy Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	N. V. Jothy
7.	Dr.M.Pritha Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	M. Pritha 5/11/19
8.	Prof.S.Suruthi Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	S. Suruthi 5/11/19

The meeting ended with the Vote of Thanks by Prof.V.Karunakaran.

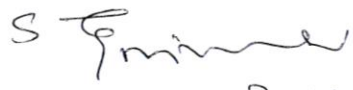
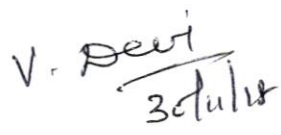
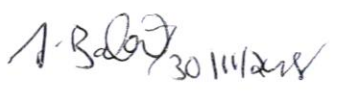
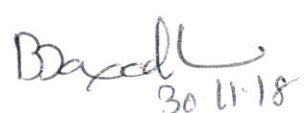
Dhanraj Baid Jain College (Autonomous),





Chennai – 600 097.

**Minutes of the Meeting of the Board of Studies of the Department of Computer
Science (B.C.A. & M.C.A.) on 30.11.2018 at 3.00 p.m.**

The Chairman welcomed the members and informed about the activities of the department. The items with agenda were taken-up one by one and after a detailed discussion the following resolutions were passed.

1. The Board is resolved to accept and approve the updated syllabus for B.C.A. & M.C.A Course unanimously from the academic year 2019 – 2020 onwards.
2. The candidates who appeared for the existing subject codes will have to take up the new subject codes for further appearance from 2019 – 2020 academic year examinations.

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
1.	DR.S.GOPINATHAN Associate Professor, Department of Computer Science, University of Madras, Chennai – 600 005.	- University Nominee  30.11.18
2.	Dr.V.Devi Associate Professor & Head, Department of Computer Science Guru Nanak College, Velachery, Chennai – 600 042.	- Member  30.11.18
3.	Dr.S.Balaji HOD, P.G.Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Chairman – BOS  30.11.18
4.	Dr.B.Jagadhesan HOD - UG, Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Member  30.11.18

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
5.	Mr.G.Jeyakumar - Member Assistant Professor, Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai - 600 097.	 30/11/18
6.	Prof.Srivaishnavi - Alumni Assistant Professor, Dept. of Computer Science, Patrician College of Arts & Science, Adyar, Chennai - 600 020.	 30/11/18
7.	Prof.V.Karunakaran - Member HOD, Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai - 600 097.	 30/11/18
8.	Dr.M.Rajesh - Member HOD, Dept. of Corporate Secretaryship, D.B.Jain College, Thoraipakkam, Chennai - 600 097.	 30/11/18

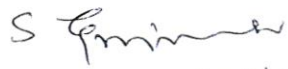

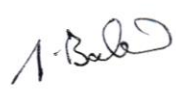
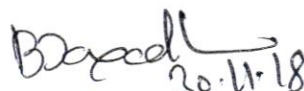

The meeting ended with the Vote of Thanks by Dr.S.Balaji.

Dhanraj Baid Jain College (Autonomous), Chennai – 600 097.




**Minutes of the Meeting of the Board of Studies of the Department of
Computer Science (B.Sc.(C.s.) & M.Sc. I.T.) on 30.11.2018 at 1.00 p.m.**

The Chairman welcomed the members and informed about the activities of the department. The items with agenda were taken-up one by one and after a detailed discussion the following resolutions were passed.

1. The Board is resolved to accept and approve the updated syllabus for B.Sc.(C.S.) & M.Sc.(I.T.) Course unanimously from the academic year 2019 – 2020 onwards.
2. The candidates who appeared for the existing subject codes will have to take up the new subject codes for further appearance from 2019 – 2020 academic year examinations.

<u>Sl.No.</u>	<u>Members Present</u>	<u>Signature</u>
1.	DR.S.GOPINATHAN Associate Professor, Department of Computer Science, University of Madras, Chennai – 600 005.	- University Nominee  30.11.18
2.	Dr.J.Senthil Kumar Assistant Professor, Department of Computer Science Govt. Arts & Science College, Perumpakkam, Chennai – 600 100.	- Member 
3.	Dr.S.Balaji HOD, P.G.Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Chairman – BOS 
4.	Dr.B.Jagadhesan HOD - UG, Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Member  30.11.18
5.	Dr.K.Rajasekaran Assistant Professor, Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Member 

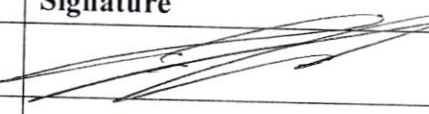
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<u>Sl.No.</u>	<u>Members Present</u>		<u>Signature</u>
6.	Prof.V.Karunakaran HOD, Dept. of Mathematics, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Member	
7.	Mr.M.Karthik Assistant Professor, Dept. of Computer Science, D.B.Jain College, Thoraipakkam, Chennai – 600 097.	- Member	 30.11.18
8.	Mr.G.T.Anandharaj Technical Lead, Tech Mahendra, Sholinganallur, Chennai – 119.	- Industry Expert	

The meeting ended with the Vote of Thanks by Dr.S.Balaji

DHANRAJ BAID JAIN COLLEGE (AUTONOMOUS), CHENNAI -97

**Minutes of the meeting of the Board of Studies of the Department of
Commerce (B.Com) on 12.12.2018 at 10.00 a.m.**

S.No	Members Present	Signature
1	Dr. S.Guru swamy (University Nominee)	
2	Dr. E.Viswanathan	E h m
3	Prof. M.D.Palanivel	M D Palanivel
4	Dr.G. Ravi (Subject Expert)	G. Ravi 12-12-18
5	Dr. P. Murugan (Subject Expert)	P. Murugan 12.12.18
6	Mr.S. Inba raj (Industrial Representative)	S. Inba raj 12/12/18
7.	Dr. M. Megla (Student Alumni)	M. Megla

The chairman welcomes the members and informed about the activities of the department. The items with agenda were taken-up one by one and after a detailed discussion the following resolutions were passed.

- The board is resolved to accept and approve the updated syllabus for B.Com course unanimously from the academic year 2019-2020 onwards.
- The candidates who appeared for the existing subject codes will have to take up the new subject codes for further appearance from 2019-2020 academic year examinations.
- Resolved to follow and adopt the integrated common regulations of the University of Madras for all UG, PG and M.Phil degree programme.

- To consider the evaluation (Paper Valuation) of the subject **Business Statistics** (Semester I) & **Elements of Operation Research** (II Semester) to be done by the staff of the commerce department
- **Company Law (IV Semester)** – Revision made pertaining to the Companies Act, 2013 and National Company Law Tribunal (NCLT)
- To introduce **Fundamentals of insurance Five Units** instead of Two units
- To introduce **Value Education Five Units** instead of Three units
- Added core elective papers in the 3rd, 5th and 6th semester.

III semester:

1. Elements of portfolio Management
2. Insurance and risk Management
3. Business Management

V Semester

1. Entrepreneurial Development
2. Logistics Management
3. Basics of research methodology

VI semester

1. Financial Statement Analysis
2. Indirect taxation
3. Elements of financial service


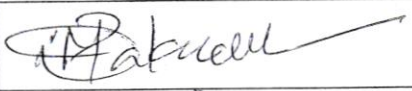
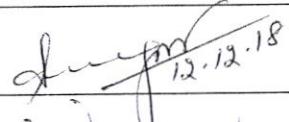
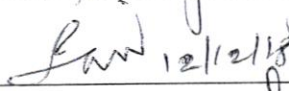
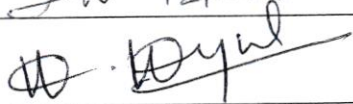
Title of the subject changed

S. No	From	To
1	Computer Application in Business - Tally	Computerized Accounting
2	Quantitative analysis for management	Elements of Operation Research
3	Accounting For Managerial Decision	Management Accounting
4	Financial Services	Elements of financial service
5.	Cost Accounting (Allied) B.Sc, Maths & B.A Eco	Elements of Cost Accounting
6.	Management Accounting (Allied) B.Sc Maths & B.A Eco	Elements of Management Accounting

PG BOARD OF STUDIES

Minutes of the meeting of the Board of Studies in M.Com commerce (PG) held at 10 a.m on 12.12.18 at D.B.Jain College, Chennai - 97

Members Present:

S.No	Members Present	Signature
1	Dr. S.Gurusamy (University Nominee)	
2	Dr. E.Viswanathan	E h m -
3	Prof.M.D.Palanivel	
4	Dr.G.Ravi (Subject Expert)	G.R. 12-12-18
5	Dr. P. Murugan (Subject Expert)	
6	Mr.S. Inbaraj (Industrial Representative)	
7.	Dr. M.Megala (Student Alumni)	

The Chairman welcomed the members and informed about the activities of the department. Then the agenda for the meeting was taken up for discussion. After detailed discussion the following resolutions were unanimously passed.

Agenda:

To consider the revision of syllabus for subjects offered in M.Com Course.

The Board of Studies decided to revise the syllabus and change the subject instead of the existing one.

1. To consider the revision of syllabus for certain subjects offered:

The Board of Studies (PG) after thorough discussion has decided to adopt the changes/revision made in the following subjects:

S.NO	SUBJECT	SEMESTER	CHANGES
1.	Advanced corporate accounting	I	Content changes in unit I&V
2.	Security Analysis & portfolio Mgt	I	Content changes in all the units
3.	Advanced Cost &Mgt Accounting	II	Content changes in unit I,II,III &V
4.	Corporate Law	II	Changes in content in unit II &IV
5.	Business Research Methods	III	Changes in content in unit I,III&IV
6.	Strategic Human Resource Management	III	Content changes in all the units
7.	Entrepreneurship & Development of MSMEs	III	Content changes in all the units
8.	Indirect Taxation With GST	III	Content changes in all the units
9.	Advanced Information Technology	III	Content changes in all the units

2.The following courses are newly introduced:

CORE ELECTIVE OFFERED :

CORE ELECTIVE	COURSE	SEMESTER
I	i) Managerial Economics ii)International Business	I
II	i) Management Information System. ii) Corporate Law	II
III	i) Strategic Human Resource Management ii) Knowledge Management	III
IV	i) Logistics & Supply chain Management ii) Entrepreneurial ship & Development Of MSMEs	III
V	i)Organisational Behaviour ii)Change Management	IV

EXTRA DISCIPLINARY PROGRAMME OFFERED:

EDP	COURSE	SEMESTER
I	i)Consumer Rights & Protection	I
II	i) Total Quality Management	IV

CHANGE OF SUBJECT TITLE

EXISTING TITLE	REVISED TITLE	SEMESTER
Securities & Portfolio Management	Security Analysis & Portfolio Management	I
Services Marketing Management	Services Marketing	II
Direct Taxes	Tax Planning& Management	III
Fundamentals Of Information Technology	Advanced Information Technology	III
Financial Markets & Services	Financial Markets & Institutions	IV
Indirect Taxes	Indirect taxation With GST	IV

3.To consider the evaluation (Paper Valuation) of the subject Operations Research (II Semester) to be done by the Staff of the Commerce Department.

M.Phil (Commerce) BOARD OF STUDIES

**Minutes of the meeting of the Board of Studies in M.Phil commerce held at
2.00 P.M on 12 /12/18 at D.B.Jain College, Chennai – 97**

Members Present:

S.No	Members Present	Signature
1	Dr. S.Guru swamy (University Nominee)	
2	Dr. E.Viswanathan	E. Viswanathan
3	Dr. C.Mekkal Roy	C. Mekkal Roy
4	Dr.G.Ravi (Subject Expert)	G. Ravi 12-12-18
5	Dr. P. Murugan (Subject Expert)	P. Murugan 12/12/18
6	Mr.S. Inba raj (Industrial Representative)	S. Inba Raj 12/12/18
7.	Dr. A.V.S.Raam Kumar (Student Alumni)	A. V. S. Raam Kumar 12/12/18

The Chairman welcomed the members and informed about the activities of the department. Then the agenda for the meeting was taken up for discussion. After detailed discussion the following resolutions were unanimously passed.

Agenda:

To consider the revision of syllabus for subjects offered in M.Phil Course.

CHANGE OF SUBJECT TITLE

EXISTING SUBJECT	NEW SUBJECT	SEMESTER
Research Methodology- I	Research Methodology	I
Research Methodology – II	Advance functional management	I

- 1. M.Phil (commerce) is of one year duration**
- 2. The course comprises of two semester:**

I semester

II semester

Candidates who have applied for M.Phil course shall write the Entrance Examination. 50% of the marks secured in the entrance examination and 50% the marks secured by the

Candidates in the University Examinations shall be considered for selection to the course. Those candidates who have secured the aggregate of 55% in the PG courses shall be eligible for selection and admission based on the rank list.

3. Semester I :

- a. Research Methodology – Paper I
- b. Advanced functional management – Paper II
- c. Core elective - Paper III (Internal Paper)
Marketing Management, Human Resource Management, Financial Management,
Entrepreneurial Development, Banking and Financial services. (5 Subjects)

The candidates shall choose any one of the optional subjects offered based on their choice of the subject area for Dissertation.

The optional subject being the internal paper, the question paper for the examination shall be prepared by the respective guide and supervisor for the candidates based on the syllabus prescribed.

4. Semester II : Core paper dissertation

Submission of Dissertation :

- a. Last date for submission of dissertation shall be August 31st every year.
- b. Viva-Voce examination shall be conducted in the month of September after the valuation of the dissertation by the External Examiners.

Question Paper Pattern:

Paper I
Research Methodology

Section A	5 x 6 (out of 8)	30
Section B	3 x 15 (out of 5)	45
Total		75

Internal Marks:

S.No		Marks
1	Two Assignment	2 x 5 = 10
2	Presentation of Research design and IA	15
	Total	25

Maximum marks shall be 75 + 25 = 100 marks

The Question paper shall have 50% Theory and 50% Problems.

Paper II
Advanced functional management

Section A	5 x 6 (out of 8)	30
Section B	3 x 15 (out of 5)	45
Total		75

Internal Marks:

S.No		Marks
1	Two Assignment	2 x 5 = 10
2	Presentation of Research design and IA	15
	Total	25

Maximum marks shall be 75 + 25 = 100 marks

Paper III
Core elective

Elective subjects offered:

- Financial management
- Entrepreneurial development
- Marketing management
- Human Resource Management
- Banking and financial services

Section A	5 x 6 (out of 8)	30
Section B	3 x 15 (out of 5)	45
Total		75

Internal Marks:

S. No		Marks
1	Two Assignment	2 x 5 = 10
2	Presentation of Research design and IA	15
	Total	25

Maximum marks shall be 75 + 25 = 100 marks

Question paper shall be set by the respective guide and supervisor based on the syllabus prescribed.

Note:

The selected candidates shall attend the classes regularly. The class work shall include Library reference, preparation of assignments given by the Guides besides attending special guest lecturers arranged by the Department. During the course of the study shall participate in the Seminars/Symposia/National and International Conferences organized by the Colleges and Universities and present papers.

The Question paper pattern for Paper I, Paper II and Paper III shall be uniformly followed.

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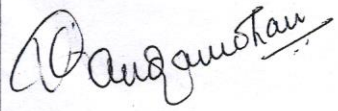
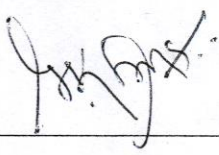
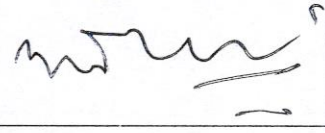
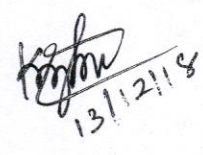
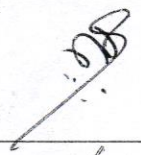

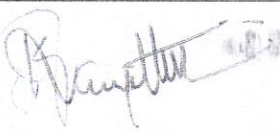

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13.12.2018

Minutes of the board of studies meeting in economics (UG) held at 10.30 a.m

on 13.12.2018 at D.B. Jain college.

S.NO	MEMBERS PRESENT	DESIGNATION & DETAILS	SIGNATURE
01	DR.B.P.CHANDRA MOHAN (UNIVERSITY NOMINEE)	ASSOCIATE PROFESSOR Department of Economics Presidency College, Chennai.02	
02	DR. G.KARUNA MOORTHY (SUBJECT EXPERT)	ASSOCIATE PROFESSOR, Department of Economics Pachaiyappa's College, Chennai.30	
03	DR.K.NANDHA KUMAR (SUBJECT EXPERT)	ASSISTANT PROFESSOR, Department of Economics Government Arts College, Nandanam, Chennai.35	
04	PROF.K.GUBENDIRAN	ASSISTANT PROFESSOR Head of the Department Department of Economics D.B. Jain College, Chennai,97	 13/12/18
05	PROF.M.MANJULA DEVI	ASSISTANT PROFESSOR Department of Economics D.B. Jain College, Chennai,97	
06	PROF.P.MOHAN	ASSISTANT PROFESSOR Department of Economics D.B. Jain College, Chennai,97i	
07	DR.K.SAMPATH KUMAR	ASSISTANT PROFESSOR Department of Economics D.B. Jain College, Chennai,97	
08	DR.B.LAKSHMI	ASSISTANT PROFESSOR Department of Economics D.B. Jain College, Chennai,97	

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13.12.2018.

Minutes of the board of studies meeting in economics (UG) held at 10.30 a.m

on 13.12.2018 at D.B. Jain college.

- The Changes was made in the following Subjects from the academic year 2019-20.

S.NO	YEAR	SUBJECT NAME	SEMESTER
01	FIRST	INDIAN ECONOMY – I	I –ST SEMESTER
02		STATISTICS FOR ECONOMISTS I	
03		MARKETING I	
04	FIRST	INDIAN ECONOMY – II	II- ND SEMESTER
05		STATISTICS FOR ECONOMISTS - II	
06		MARKETING - II	
07	SECOND	MICRO ECONOMICS – I	III –RD SEMESTER
08		MONETARY ECONOMICS -I	
09	SECOND	MICRO ECONOMICS – II	IV –TH SEMESTER
10		MONETARY ECONOMICS -II	
11	THIRD	MACRO ECONOMICS- I	V – TH SEMESTER
12		FISCAL ECONOMICS- I	
13		MANAGERIAL ECONOMICS	
14		HISTORY OF ECONOMIC THOUGHT	
15		ENVIRONMENTAL ECONOMICS	
16	THIRD	MACRO ECONOMICS- II	VI –TH SEMESTER
17		FISCAL ECONOMICS- II	
18		INTERNATIONAL ECONOMICS	
19		ENTREPRENEURIAL DEVELOPMENT	
20		HEALTH ECONOMICS	
21		VALUE EDUCATION	

22	I – B.COM (G)	BUSINESS ECONOMICS	I- SEMESTER
23		INDIAN ECONOMY	II - SEMESTER

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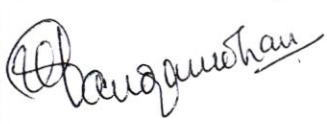
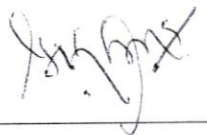


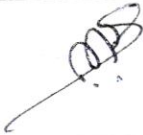
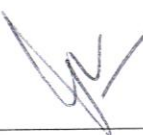
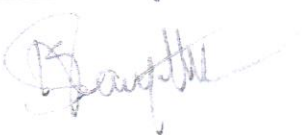

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13.12.2018

Minutes of the board of studies meeting in economics (PG) held at 10.30 a.m

on 13.12.2018 at D.B. Jain college.

S.NO	MEMBERS PRESENT	DESIGNATION & DETAILS	SIGNATURE
01	DR.B.P.CHANDRAMOHAN (UNIVERSITY NOMINEE)	ASSOCIATE PROFESSOR Department of Economics Presidency College, Chennai.02	
02	DR. G.KARUNA MOORTH (SUBJECT EXPERT)	ASSOCIATE PROFESSOR, Department of Economics Pachaiyappa's College, Chennai.30	
03	DR.K.NANDHA KUMAR (SUBJECT EXPERT)	ASSISTANT PROFESSOR, Department of Economics Government Arts College, Nandanam, Chennai.35	
04	PROF.K.GUBENDIRAN	ASSISTANT.PROFESSOR & Head of the Department Department of Economics D.B. Jain College, Chennai,97	 13/12/18
05	PROF.M.MANJULA DEVI	ASSISTANT.PROFESSOR Department of Economics D.B. Jain College, Chennai,97	
06	PROF.P.MOHAN	ASSISTANT.PROFESSOR Department of Economics D.B. Jain College, Chennai,97i	
07	DR.K.SAMPATH KUMAR	ASSISTANT.PROFESSOR Department of Economics D.B. Jain College, Chennai,97	
08	DR.B.LAKSHMI	ASSISTANT.PROFESSOR Department of Economics D.B. Jain College, Chennai,97	

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13.12.2018

Minutes of the board of studies meeting in economics (PG) held at 10.30 a.m

on 13.12.2018 at D.B. Jain college.

- The Changes was made in the following Subjects from the academic year 2019-20.

S.NO	YEAR	SUBJECT NAME	SEMESTER
01	1-ST	INDIAN ECONOMIC DEVELOPMENT & POLICIES I & II	I & II SEMESTER
02		STATISTICS FOR ECONOMIST –I	I -SEMESTER
03		MICRO ECONOMICS I & II	I& II -SEMESTER
04		RESEARCH METHODOLOGY	II - SEMESTER
05	2-ND	MACRO ECONOMICS I& II	III & IV - SEMESTER
06		PUBLIC ECONOMICS I & II	III & IV - SEMESTER
07		INTERNATIONAL ECONOMICS I & II	III & IV - SEMESTER
08		MANAGERIAL ECONOMICS	III - SEMESTER
09		HUMAN RESOURCE MANAGEMENT	IV - SEMESTER
10		INTERNSHIP	IV - SEMESTER

11	I – M.COM	MANAGERIAL ECONOMICS	I - SEMESTER
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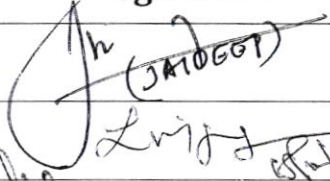
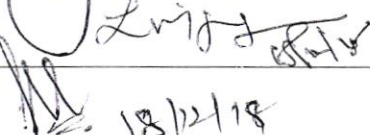
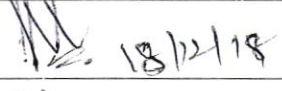

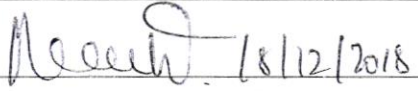
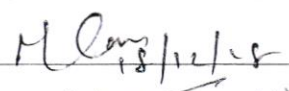


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Department of Management Studies (BBA)

Minutes of Board of Studies Meeting for BBA (UG) under the Autonomous Scheme held at 11:00 a.m. on 18.12.2018 at Dhanraj Baid Jain College, Chennai.

S. No	Name	Signature
1	Dr. Jaideep J P	
2	Dr. Vijay L	
3	Dr. Somasundaram A. R.	
4	Prof. S. Ganapathy	
5	Dr. Narmadha A	
6	Prof. Elanchezhian R	
7	Prof. Anbalagan G	
8	Prof. Venkatachalam B	

The chairman accorded a warm welcome to all the members of the Board of Studies. As per the Agenda of the meeting, the following are the points were discussed and resolutions made.

The Committee considered and recommended the following changes may be made in the revised syllabi for BBA Course:

Introduction of New Subject:

- Introduced new subject titled '**Total Quality Management**' in VI Semester by replacing 'Marketing Research'.

Syllabus Revision:

- **Company Law (IV Semester)** – Revision made pertaining to the Companies Act, 2013 and National Company Law Tribunal (NCLT)

Conversion of Name of the subject to differentiate with other courses:

1. To introduce '**Elements of Cost Accounting**' instead of Cost Accounting.
2. To introduce '**Accounting for Managers**' instead of Management Accounting.
3. To introduce '**Elements of Operations Research**' instead of Quantitative Analysis for Management.
4. To introduce '**Computerised Accounting**' instead of Computer Applications - Tally.

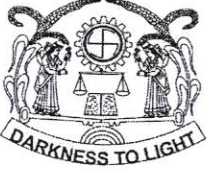
The meeting ended with Vote of Thanks by Prof. S. Ganapathy.

* Common paper - To update.

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Department of Corporate Secretaryship

Minutes of Board of Studies Meeting for UG & PG under the Autonomous Scheme held at 11:00 a.m. on 26.12.2018 at Dhanraj Baid Jain College, Chennai.

S. No	Name	Signature
1	Dr. M.S. John Xavier	
2	Dr. C. Ramamurthy	
3	V. Bala subramaniyan (AICWA)	
4	Dr. M. Rajesh	
5	Prof. R. Lavanya	
6	Prof. G. Kalpana	
7	Dr. M. Shanmugam	
8	Dr. A. Muruganantham	

The chairman accorded a warm welcome to all the members of the Board of Studies. As per the Agenda of the meeting, the following are the points were discussed and resolutions made.

The Committee considered and recommended the following changes may be made in the revised syllabi for B.Com Corporate Secretaryship Course:

Syllabus Revision:

- **Company Law (IV Semester)** – Revision made pertaining to the Companies Act, 2013 and National Company Law Tribunal (NCLT)

Conversion of Name of the subject to differentiate with other courses:

1. To introduce '**Management Accounting**' instead of **Accounting for Managerial Decision Making**.

Suggestions:

1. Instead of "Office Management" paper in II Semester "Marketing" or "Auditing" can be introduced.
2. Students who have failed in internal assessment can be given an opportunity as supplementary exam as per University norms.
3. GST Basics can be added to Income Tax Law & Practice - 2

The meeting ended with Vote of Thanks by **Dr.M.Rajesh**.

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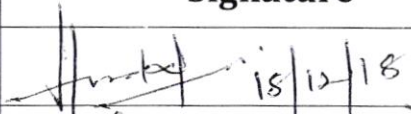

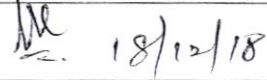
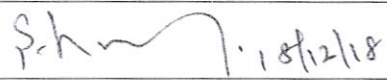
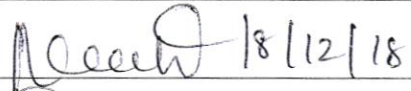
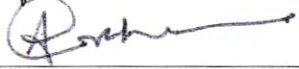
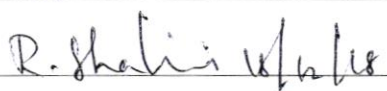
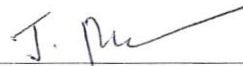
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Affiliated to University of Madras : Re-Accredited By NAAC with 'B+' Grade



Department of Management Studies (B.Com ISM)

Minutes of Board of Studies Meeting for B.Com ISM (UG)
under the Autonomous Scheme held at 11:00 a.m. on
18.12.2018 at Dhanraj Baid Jain College, Chennai.

S. No	Name	Signature
1	Dr. Harold Nirmal Kumar	 18/12/18
2	Dr. Vijay L	 18/12/18
3	Dr. Somasundaram . A.R.	 18/12/18
4	Prof. S. Ganapathy	 18/12/18
5	Dr. Narmadha A	 18/12/18
6	Prof. Archana	
7	Prof. Shalini R	 R. Shalini 18/12/18
8	Prof. Poovaraghavan J	 J. pu

The chairman accorded a warm welcome to all the members of the Board of Studies. As per the Agenda of the meeting, the following are the points were discussed and resolutions made.

The Committee considered and recommended the following changes may be made in the revised syllabi for B.Com ISM Course:

Introduction of New Subject:

- Introduced new subject titled '**Total Quality Management**' in VI Semester by replacing 'Marketing Research'.

Conversion of Name of the subject to differentiate with other courses:

1. To introduce '**Accounting for Managers**' instead of Management Accounting.
2. To introduce '**Elements of Operations Research**' instead of Quantitative Analysis for Management.
3. To introduce '**Computerised Accounting**' instead of Computer Applications - Tally.

The meeting ended with Vote of Thanks by Prof. S. Ganapathy.

* Common papers — To update.